

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION BOARD (CAB)
1255 Imperial Avenue, Room 436
San Diego, CA 92101
Phone: (619) 338-2002 : Fax: (619) 338-2298**

CAB MEETING MINUTES: April 13, 2012

CALL TO ORDER

CAB Chair Ana Briones-Espinoza called the meeting to order at 2:42 p.m.

ROLL CALL

- Present: Awichu Akwanya; Rebecca Baez; Ana Briones-Espinoza; Denise Smith; Keith Stevenson; Jasmin Kirkland; Margie de Ruyter; Jeannine Nash; Paul Moose; Filipa Rios
- Excused: Denise Reed; Nelson Leone; Ann Durham; Adriana Paulson
- Absent: Sonia Ruiz
- Staff: Juana Duenas; Luke De Smet; Sylvia Melena

ACCEPTANCE OF AGENDA

- Margie de Ruyter motioned to approve the May 11, 2012 agenda. Jasmin Kirkland seconded the motion. The agenda was unanimously approved.

APPROVAL OF MINUTES

- Rebecca Baez motioned to approve the April 13, 2012 minutes. Jasmin Kirkland seconded the motion. The minutes were unanimously approved.

ACTION ITEM: CAB EXECUTIVE BOARD ELECTIONS

The CAB executive vote was tabled until a future month.

CAP Staff discussed with CAB the coming accreditation requirements for which the new CAB Chair will be responsible. These responsibilities include ensuring that CAB by-laws are passed on a yearly basis, that there is a quorum at every meeting, and that there is a clear avenue for any potential whistleblowers.

ACTION ITEM: APPROVAL OF BY-LAWS

Agenda item was tabled until later meeting.

COMMUNITY ACTION MONTH UPDATE

Jasmin Kirkland and CAP staff updated CAB regarding the Community Action Month volunteer recognition event to be held at the Greater Apostolic Faith Temple Church on May 25. Juana Duenas distributed the event invitation to CAB.

Details such as the menu, centerpieces, and award certificates were discussed.

INFORMATION ITEMS: CALFRESH/ACCESS TO BENEFITS

Agenda item was tabled until later meeting.

CAP PROGRAM DIRECTOR'S REPORT – SYLVIA MELENA, ASSISTANT DEPUTY DIRECTOR, SELF-SUFFICIENCY PROGRAMS

Sylvia Melena updated CAB on the need for volunteers at the CAPLAW conference June 5 to June 7, and a volunteer sign-up sheet was distributed.

Ms. Melena informed CAB that she would be leaving her position CAP Program Director to accept a new position with the County of San Diego, effective May 17, 2012.

CAB CHAIR'S REPORT – ANA BRIONES-ESPINOZA

Ana Briones-Espinoza discussed the *Live Well, San Diego!* presentation offered by Nick Macchione, and would like for CAP to take an active role in contributing information regarding community barriers limiting the success of the initiative.

Ms. Briones-Espinoza also informed CAB that she has been chosen for an emerging leaders program, and as a result she will be leaving CAB at the end of her current term.

BOARD DISCUSSION

Jeannine Nash would like a speaker from Aging and Independence to speak to CAB regarding changes to Medicare and Medi-Cal as they concern senior citizens.

Jasmin Kirkland shared with CAB the Greater Works Empowerment Center's suicide prevention program. The Greater Works Empowerment Center will hold a training for this program on May 15, 2012.

Filipa Rios shared news of the Ways to Work program, which will begin a pilot program focusing on helping those who are returning to work find car loans.

PUBLIC COMMENT

Guest observer Marcia Washington introduced herself and expressed interest in applying to be a member of the Community Action Board.

ADJOURNMENT

- Felipa Rios motioned to adjourn meeting at 4:05 p.m. Jasmin Kirkland seconded motion. Motion unanimously approved.

MINUTES APPROVED BY: Ana Briones-Espinoza (Chair)

Signature

Date

NEXT MEETINGS

- July 13, 2012, 2:30 p.m. – 1255 Imperial Avenue, San Diego, CA 92101, Room 436
- August 10, 2012, 2:30 p.m. – 1255 Imperial Avenue, San Diego, CA 92101, Room 436
- September 14, 2012, 2:30 p.m. – 1255 Imperial Avenue, San Diego, CA 92101, Room 436
- October 12, 2012, 2:30 p.m. – 1255 Imperial Avenue, San Diego, CA 92101, Room 436